

## Instructions for Dell® system BIOS Update

1. Go to Dell® Premier page at: <http://www.dell.com/premier/>
2. Follow logon procedure for the Premier page
3. Under Support (on the left hand column) click on Premier Support, this will open a new browser window
4. Proceed to Quick Access Tools
5. Enter the Service Tag of one of the systems you are updating
6. Now enter Downloads for Support Tools
7. Click Go
8. Now choose FlashBIOS Update under Download Category. Steps 2 and 3 now do not apply and should say not applicable
9. Click Go
10. Under FlashBIOS Updates click the appropriate line (ie. Dell OptiPlex System BIOS)
11. Now select Dell OptiPlex System BIOS, AXX (where XX is the version of the BIOS update), for an OptiPlex system
12. Under filename click on the filename that has a distribution type of Floppy
13. On the bottom of the page where it says download from choose the FTP site that has a location of Americas, this should be the first choice
14. Save to desktop
15. When download completes close browser
16. Double click on downloaded file on desktop
17. Click setup
18. Press Enter
19. Insert formatted floppy into drive a:
20. Click enter to confirm that you have a formatted floppy in drive a:
21. Type Y then enter
22. Once completed, reboot your system with the floppy in drive a:
23. Click enter after it confirms your system configuration
24. Click Y accept the upgrade
25. Type C (if prompted) to continue with the upgrade
26. Once completed remove floppy and reboot system

**NOTE:** Settings and passwords may be reset to factory default, but in our experience your setting will remain intact.